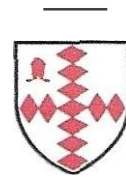




The Parish of  
 St Mary & St John the  
 Divine, Balham, SW12 9BS  
 Registered Charity number: 1139488



**HIRE AGREEMENT Updated 6<sup>th</sup> March 2023**

This Agreement dated ..... is made between (1) the Parochial Church Council (PCC) of the Church of St Mary & St John, Balham and (2) the Hirer

Name ..... / Organisation .....

(for and on behalf of the Hirer and the users, in respect of whom this agreement is made) in consideration of the agreement mentioned below:

1. The PCC agrees to permit the Hirer and the users to use that part of the premises of the Church of St Mary and St John (“the Church Building”) designated in paragraph 1.2 below for the purposes, periods and at the fee agreed:

Purpose of Hiring:.....

1.2 Part of the Church Building permitted .....

Period of Hiring:

Dates/ Days : from ..... to .....

Hours: from ..... to .....

Excluding particular dates: For regular lets e.g. school holidays  
 from ..... to .....

Hiring fee £..... per hour

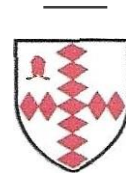
Balance £..... payable on receipt of an invoice

Authorised by ..... member of the PCC

2. The HIRER AGREES to observe and perform the terms, conditions and provisions contained in the Lettings Handbook and whose signature below signifies that Handbook Edition number 3 as having been read and understood and that evidence of compliance will be produced promptly to the PCC if requested.



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2.1 HIRER (on behalf of the Hirer and the users)

Signature / Name of individual hirer or representative organisation .....  
 NAME (BLOCK CAPITALS).....

POSITION HELD.....

Address.....

Tel No..... and Mobile .....

and email .....

PLEASE email this form to  
 the Lettings coordinator /Administrator as requested  
[lettings@stmarybalham.org.uk](mailto:lettings@stmarybalham.org.uk)  
[administrator@stmarybalham.org.uk](mailto:administrator@stmarybalham.org.uk)